

## CAREER OPPORTUNITY

Applications are invited from the dedicated, energetic and eligible candidates for appointment against the following vacant positions purely on merit:

S.#	Name of Posts with SPS	Max Age Limit	Minimum Qualification	Experience
1.	Registrar SPS-12	50 Years	Master in Public Health or MHPE or Public Administration, registered by the PM&DC/HEC. Diploma in Medical Education or person having international representation on health shall be preferred.	15 years' experience in Government, Semi Government departments. Person having experience in health-related organizations would be preferred.
2.	Director (Medical Education) SPS-11	50 Years	MBBS/BDS (or equivalent qualification) & MHPE (or equivalent qualification recognized / registered by PM&DC is mandatory). Person having Ph.D in medical education recognized by PM&DC shall be preferred.	05 years' experience in the field of Medical Education in case of PhD and 08 years' experience in the field of Medical Education in case of MHPE.
3.	Director Admin / HR SPS-11	45 Years	Master Degree in any Discipline recognized by HEC or equivalent degree recognized by HEC	10 years post qualification experience in Govt, Semi Govt or autonomous body.
4.	Director IT SPS-11	45 Years	PhD/MS in Computer Science or equivalent in relevant subject recognized by HEC	Minimum 12 Years post qualification experience on Senior Managerial position in the IT Department of Government, Semi Government or an autonomous organization in BS 18 and above. Person having experience in health-related organization will be preferred.
5.	Deputy Director (IT)/ System Analyst SPS-10	40 Years	M.Sc / MCS in Computer Science or equivalent in relevant subject recognized by HEC	8 years post qualification experience in relevant field. Person having experience in health-related organization will be preferred.
6.	Assistant Registrar SPS-09	35 Years	MBBS/BDS or equivalent qualification recognized / registered by the PM&DC.	Minimum 5 years post qualification experience in Government, Semi Government departments or an autonomous organization. Person having experience in health-related organizations shall be preferred.
7.	Assistant Registrar (Quality Assurance) SPS-09	35 Years	MBBS/BDS (equivalent qualification) & MHPE (or equivalent qualification) recognized/registered by the PM&DC.	Minimum 02 years' experience in the field of Quality Assurance (excluding House Job/Internship) in Government, Semi Government or an autonomous organization. Person having experience in health-related organization shall be preferred.
8.	Legal Officer SPS-09	35 Years	LLB or equivalent degree in relevant subject recognized by HEC with enrolment as Advocate	Minimum 5 years post qualification experience of preparing / dealing the cases of High Court.
9.	i) Web Developer SPS-09	35 Years	4 years BS/BE (Software Engineer) or equivalent in relevant subject recognized by HEC	5 years post qualification experience in relevant field. Person having experience in health-related organization will be preferred.
	ii) Database / System Admin SPS-09			

10.	Software Engineer SPS-09	35 Years	4 years BS/BE (Software Engineer) or equivalent in relevant subject recognized by HEC	Minimum 05 years of Web Development and Mobile App development.
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**TERMS & CONDITIONS:**

1. The recruitment shall be made on serial No.1 for four years contract which will be one time extendable on satisfactory performance.
2. Initially the recruitment shall be made on serial No.2-10 on one-year contract, extendable on satisfactory performance.
3. The appointment will be made through Selection Committee.
4. Applicants should be citizen of Pakistan.
5. Applications should be sent along-with two (02) recent photographs, one set of attested credentials / documents / experience certificates in a sealed envelope in complete form. Incomplete applications shall not be entertained.
6. Please clearly mention the name of post on the right top of the envelope.
7. Applicants currently in Government / Semi Government / Autonomous Bodies should apply through proper channel.
8. Age relaxation as per policy shall apply depending on experience / qualification.
9. Only short-listed candidates will be called for test / interview.
10. The decision regarding call letter for test/interview and appointment made by the appointing authority shall be final and non-challengeable.
11. No TA/DA shall be admissible for test/interview.
12. Last date of submission of applications is 15 days after this advertisement.

**Deputy Registrar (HR)**  
**Pakistan Medical & Dental Council**  
**G-10/4, Mauve Area, Islamabad.**  
**051-9190000**